

ACPA Meeting Minutes
December 7, 2010
Vickie Owen's home

Vickie Owen – President
Kim Kelly – Vice President
Kory Sneed- Director of Training
Mary Jo Kuzmick – Secretary
Doug Lynch-Member at Large
Patty Gallagher- Member at Large
Stewart Adams-Member at Large
Antonia Bennett- Member at Large
Brian Kornegay-Past President
Chi Guillermo-Member at Large
Angela Freeman– Member at Large
Ann Armstrong- Member at Large
Guest Mark Ruffenach-Past President

Board Not Present:

Karen Hubbard – Treasurer/Webmaster
Robin Stamp- Member at Large
Brandon Eaden- Member at Large
Tateum Portales- Member at Large
Becky Noel -Member at Large
Scott Reed – Member at Large

Financial Report/Treasurer's Report/Recap Members for year 2011

The current balance for the checking account is	\$ 11,453.30
The current balance for the savings account is	\$ 11,658.04
Pay Pal	1,131.51
Fiesta Inn refund	2,876.50
For a total summary balance of	\$ 27,119.35

In 2010, there were 78 ACPA members. The goal is to increase this number for 2011. Vickie distributed to each Board Member a spreadsheet to obtain information on local corporate loss prevention contacts. It was suggested that this corporate outreach could increase Membership. UPDATE: Karen states that ACPA members for the year-end is actually 83.

Recap motions via email since last meeting

Mary Jo recorded digitally that a motion was made, seconded and passed for two items since the last meeting:

1. Flowers were sent and a check for \$250 was sent to board member Deb Boehlke
2. Prior to January 31, 2011 a discount of \$10 will be offered to be a member of ACPA, so the fee will be \$40 instead of \$50.

Vickie attached a renewal letter (for review) that will be going out to present and past members discussing this discount. She also reminded board members that they need to pay their membership. As an alternative to personally paying it if your agency cannot, Vickie has planned an ACPA shred-a-thon fundraiser for Feb. 26 (Sat). This event would be another means for Board Members to pay their Membership fee – if they show up to assist. It will be held with EZ Shred (Coleen) and will be a mobile shred truck. No location has yet been confirmed.

Upcoming Events

Preparation/Discussion of upcoming/possible trainings :

Discussion and ideas for upcoming 2011 trainings included:

- Stewart mentioned that Matt Parker with ASU police inquired about Campus Police Assoc. partnering with ACPA on some future trainings. Especially trainings where there is a speaker fee involved. All thought this was a good idea and we may be able to increase membership by including and expanding into the different cities Police Associations.
- Another discussion ensued to get the word out through associations, ie: FOP's, POSA, AZPOST, etc. to seek their participation/membership. Vickie passed out a letter that will be going out to all Police Chief's in the state to get the ACPA in front of the Chief's and Training Coordinator's and also advertise the opportunity to host the "CP Techniques for Patrol Officers" training. Ann suggested ACPA be spelled out at the beginning of each letter to members and Chief's.
- Brian passed around a brochure and suggested a training on *Emergency Preparedness for Businesses*. This is part of the Homeland Security program which leaves businesses with homework to complete once they attend. Vickie suggested an additional portion of training for businesses to include Patty's robbery kit information and Fax Net 1. Kory suggested including ORCA which has two great speakers from Walgreens and Safeway. He also suggested hosting this at a retail training center, possible through the Arizona Retailers Association. It was also thought that by involving the corporate world we may be able to get them to sponsor food for the training. Another discussion developed about contacting/collecting information for each city's Chambers of Commerce along with all Loss Prevention.
- Vickie mentioned that from the recent feedback, ACPA members had also been asking for Senior Safety so Vickie was going to talk with Karen Stegenga from Mesa PD and it was added that we try to include MCAO which also hosts a senior university.
- Vickie also initiated about an intellectual crimes training: counterfeiting, property, etc. and Kory mentioned including Kenneth Huffer from the Secret Service as a great resource and possible presenter on this topic.
- Kim suggested that members have inquired about a full day of training from Michelle Stuart of JAG investigations. It was suggested to partner with those associations i.e., FOP, POSA, etc. since there would be a fee involved.
- Patty did some checking with Mesa Patrol, etc. and they suggested trainings on: Gangs for Patrol officers, Interviewing and Interrogation for Patrol officers,

Supervision and Leadership in sexual exploitation units (2 hrs.) and a 2 day training for Law Enforcement only with the Center for Missing and Exploited Children. She was also able to obtain information relating to these programs and the possibility of being completely funded through the FBI.

- Another idea came up to host a seminar for the general public about sex offenders, NCMEC for the general public and try to incorporate doing the EZ child ID system and or children's programs (Deputy Do Right, etc.).
- Doug brought to the table information on Federal DOD funding for host agencies. Recently he attended a 40 hour grant writing class that he stated was excellent. He also stated that they do a domestic drug course aimed at patrol and crime prevention. Doug suggested we complete a post training press releases and Vickie stated that we should also be sending pre-training press releases when appropriate. Ann suggested including information on future trainings.
- Kory mentioned a full-day free training offered by the Joint Terrorism Task Force and ACTIC where the chief investigators from the 9/11 crimes presents. This would be marketed to everyone and he said was very interesting.

A tentative timeframe for some of the trainings discussed included:

February: Senior Safety-Vickie will be to coordinate as first training

April: Business Emergency Preparedness- Brian will coordinate, all ACPA members should have their loss prevention staff information in by then for advertisement.

June- Basic Drug Interdiction-Federal DOD- Doug will begin coordinating.

November- Possibly a 2 day training with Michelle Stuart of JAG investigations and computer, intellectual and technology crimes

Chief's Association-speaker

Vickie believes ACPA needs to be in front of the Chief's more, thus she suggested speaking to the ACOCP about the ACPA. She needs to find out when their meetings are and Kory volunteered to attend if it's in the east valley and Doug if it's in the west valley. It is believed that Jan Strauss is the president of the Arizona Assoc.

Calendar/locations of upcoming ACPA Board meetings: If no training that month, Board meetings will be held the 3rd Tuesday of the month at the VIAD center in Phoenix, 1850 N. Central Ave. We will meet in the cafeteria on the 2nd floor at 10am.

The next meeting will be January 18, 2011 at the VIAD center at 10am.

New Business:

Appointment of Members at large 2011- please email Vickie that you are interested in re-appointment for the next 2 years. Also need supervisory approval in writing.

Photos: Board member photos were taken in the black ACPA polo shirts. Anyone who does not have Black Polo to date and is remaining on the Board the next two years needs to contact Kim to order one.

Checking Account - Vickie went with the newly elected Board of Director's to Main/McDonald Bank of America – and completed and updated the new signature cards for the banking account.

Old Business:

Kim is waiting on papers from Transwestern with regard to liability insurance and will bring to the next meeting. The cost is estimated to be \$500-\$1000 per year.

Adjournment

Kim made a motion to adjourn at 2pm. Angela seconded and all were in favor.