

ACPA Meeting Minutes

February 15, 2011- VIAD

Vickie Owen- President  
Kory Sneed- Vice President  
Angela Freeman- Secretary  
Doreen Anderson- Member at Large  
Mary Jo Kuzmick- Member at Large  
Kim Kelly- Member at Large  
Ann Armstrong- Member at Large  
Stewart Adams- Member at Large  
Doug Lynch- Director of Training  
Patty Gallagher- Member at Large  
Debra Boehlke – Member at Large  
Antonia Fabian- Member at Large  
Tim Cornelius- Member at Large  
Jerry Quarles- Member at Large  
Crystal Reidy-MCCAO

**Board not present:**

Karen Hubbard- Treasurer/Webmaster  
Brian Kornegay- Past President  
Scott Reed- Past President

Board member introductions.

**Financial report/treasurer's report**

Checking: \$13,248.28 Savings: \$11,455.21 Pay Pal: \$242.48 Total: \$24,945.97

67 paid memberships to date for 2011

Approved minutes from January's meeting

Kim motioned to approve.  
Doreen seconded.  
Motion carried unanimously.

Upcoming Trainings:

Identifying and responding to elder abuse and exploitation- currently 28 registered

Tuesday, March 1, 2011 from 8am – 3pm  
Continental breakfast served at 8am  
Southeast Regional Library  
775 E. Greenfield Road-Gilbert

Brian has AZPOST forms completed for credit  
Brian will run power point during seating, breakfast and lunch

Vickie asks everyone to promote training to senior centers (staff members only) and training coordinators

March Board Meeting to be held on site during lunch hour- food will be ordered in (Kim)

Lunch maps for attendees (MJ)

Set up breakfast (Kim, Vickie and MJ)- approved up to \$250.00

Lighting Basics- don't be afraid to go into the light- currently 25 registered

Tuesday, April 26, 2011 from 8am – 12pm

Continental breakfast served at 8am

Tom Hontz Training Facility

911 E. Statem Drive, Tempe AZ 85281

Set up breakfast (Kim, Vickie and MJ)- approved up to \$250.00

Deb will run power point during seating and breakfast

Brian has AZPOST credit forms completed

April board meeting held at 12:30pm at Red Robin immediately following the training (Tempe Marketplace)

#### Upcoming Events/Meetings:

Saturday, February 26 –ACPA Board Member Dues FUNDRAISER, Shred-a-Thon 9:30am – 12:00pm.

(Fundraiser opportunity for board members to pay their membership fees if they have not already). Held at Costco 1445 W. Elliott Road (Priest & Elliott).

PROMOTE PROMOTE PROMOTE

ACPA and MCCAIO worked hard to bring the May 7<sup>th</sup>, East side Citizen Safety Forum & Expo held at Word of Grace Church. Possible time of 8am-12:30pm (Still awaiting west side response)

The ACPA shred fundraiser will be held at this time with matching donations by Midfirst Bank.

We plan to have vendors on site.

Jerry mentioned separate invite for vendors – Vickie will work on that.

Discussion about charging vendors a small fee to participate. Suggestion of asking vendors to “donate” to the ACPA and it can be a tax write off for the vendor and help ACPA as well.

Tim offered to help “screen” vendors.

Vickie working on second location for west valley forum/expo.

Currently plan on donuts and coffee only for breakfast. Event will have break out sessions.

Deb will present on consumer scams.

Doug will present on neighborhood watch.

Angela, Doreen and Kim will work the shred truck. (we have not confirmed which hours shred will take place)

Ann and MJ with asst. with registration table

Stewart and Chi will asst. with breakfast and lunch set up and tables/chairs

Discussion: what do we do with the kids?

Crystal will obtain support from MCCAIO staff

Vickie has contact with Elks Club youth group.

Jerry offered child presentation

Vickie offered to use EZ Child ID system- MJ reminded it is for ages 3 and up

Ages 0-5 years will not have a presenter

Ages 6-10 general fire and police type presentation  
Ages 11-16 drug, internet safety and bullying presentation

Vickie asked if we all could help with providing power point equipment.  
Crystal and the MCCAIO will provide tables, chairs, press releases, print brochures  
MCCAIO will provide bags and will provide man power to stuff bags once they receive material.  
Crystal will put together an advertisement with all partnering agencies/organizations/logs and will create A frame signage and VIP invites for the luncheon only.

#### Old Business/New Business

#### **February newsletter is posted.**

Remember to update the presenter/location data sheets with Doug  
Loss prevention and association data information with Vickie  
Vickie- discussed the addition of additional resources/vendors to our website. Discussion about creating a criteria/standard before listing any vendor on our site and utilizing a disclaimer and Tim will work with Vickie to develop this strict filters. Kory recommended checking AMA website to see how they recommend vendors.

Review policies/procedures, duties and responsibilities passed out by Vickie and come prepared to discuss feed back at next month's meeting.  
Jerry advised the Arizona Federal Credit Union gives \$\$ for each member of the credit union who are also members of any non profit. Vickie will check into it.  
Postponing the insurance discussion until next months meeting, a few things still need to be researched.  
Kim took names of those needing a new ACPA shirt

Angela motioned to adjourn at 2pm. Kim seconded and all were in favor.

Calendar/locations of upcoming ACPA board meetings:  
Viad in Phoenix 1850 N. Central Ave. Meet in cafeteria on the 2<sup>nd</sup> floor at 10am.

Tuesday, March 1- meeting to be held during training lunch period at Southeast Regional Library  
Tuesday, April 26, 12:30pm at Red Robin in Tempe Marketplace

Newsletter schedule- article to be completed prior to the first of each month

March-Patty	August- Kim
April – Doug	September- Antonia
May- Vickie	October- Stewart
June- Mary Jo	November- Angela and Doreen
July- Ann	December- Deb