

## ACPA Meeting Minutes

March 1, 2011- lunch hour of Elder Abuse Training-Gilbert, AZ

### **Board members present:**

Vickie Owen- President  
Angela Freeman- Secretary  
Doug Lynch- Director of Training  
Doreen Anderson- Member at Large  
Mary Jo Kuzmick- Member at Large  
Kim Kelly- Member at Large  
Ann Armstrong- Member at Large  
Stewart Adams- Member at Large  
Patty Gallagher- Member at Large  
Debra Boehlke – Member at Large  
Tim Cornelius- Member at Large  
Jerry Quarles- Member at Large  
Crystal Reidy-Member at Large  
Chi Guillermo- Member at Large

### **Board not present:**

Karen Hubbard- Treasurer/Webmaster  
Brian Kornegay- Past President  
Scott Reed- Past President  
Kory Sneed- Vice President  
Antonia Fabian- Member at Large

### **Financial report/treasurer's report**

Checking: \$13,248.28 Savings: \$11,455.21 Pay Pal: \$242.48 Total: \$24,945.97

Saturday's Fundraiser: \$938.00 total. Gave \$80.00 to Coleen with EZ Shred = \$858.00, not including change which will be saved for the Midfirst Coin Van to double our money.

### **Approved minutes from January's meeting**

Deb motioned to approve.  
Doug seconded.  
Motion carried unanimously.

### **Upcoming Trainings:**

Lighting Basics- don't be afraid to go into the light  
Tuesday, April 26, 2011 from 8am – 12pm  
Continental breakfast served at 8am  
Tom Hontz Training Facility  
911 E. Statem Drive, Tempe AZ 85281

Set up breakfast (Kim, Vickie and MJ) - approved up to \$250.00  
Deb to do power point to run during breakfast seating

Brian has AZPOST credit forms completed – gave to Doug  
April board meeting held at 12:30pm at Red Robin immediately following the training (Tempe Marketplace)

Vickie would like to attend upcoming CPTED training hosted by Art Hushen, CPTED/Hubbell Lighting Training in Las Vegas March 14, 15 and 16. Vickie would like to attend March 16<sup>th</sup> and possibly the 17<sup>th</sup> and see what this training is about (especially the portion on lighting) and will bring back information to ACPA to review for possible trainings in the future and/or to add to upcoming lighting class. Vickie will cover the cost to drive there and asked to have ACPA cover accommodations and one dinner with Art and guests.

Angela motioned for ACPA to cover 3 nights at \$65.00/night for accommodations plus tax and up to \$200.00 to take Mr. Hushen and guests out to dinner.

Doreen seconded motion.

Motion carried unanimously.

#### Upcoming Events/Meetings:

##### WEST SIDE

May 21, 2011 8am to 1:30pm

Cross Point Church

8600 W. Glendale Avenue

Glendale, AZ

Approval for up to \$600.00 for food sponsorship

7 presenter rooms:

1 room age 6-12 – reading, guests, activities- visit from McGruff?

1 room age 13-17 Not my Kid teen discussion, computer safety & cyber bullying- AG's Office presenting "Not my kid" – parent's presentation/drug prevention and distribution of drug testing kits

Deb will present on consumer/senior scams and has her own equipment

Doug will present on NW program- has his own equipment

Angela will ask for additional presentations by Glendale CAT's and Sgt. Blanco for auto theft.

Angela and Doreen will assist with shred truck

Chi will assist with registration table; lunch set up, lunch service and take down

Vickie will float as monitor, assist with emergencies, set up lunch and directing.

If you are presenting, please provide a short synopsis of the class topic to Crystal for brochure no later than May 1<sup>st</sup>.

All ACPA members—we are looking for specific lunch donations. We are expecting 250 people. Sub sandwiches will be purchased by ACPA, anything else we can get would help defer the costs.

10 cases bottled water

10 cases soda, Vickie completed the request from Nestle Water

15 bags of chips, Vickie completed request with Frito Lay

20 lbs potato salad

25 dozen cookies

25 dozen donuts

10 gallons milk  
Paper products, plates, napkins/cups/plastic ware

If west side people could reach out to their Westside businesses and east side will do the same. Vickie will advertise all sponsors on fliers and advertisements.. Vickie will send all members an ACPA donation/sponsor letter and will send receipt thank you cards for tax purposes. All sponsors need to be identified by May 1<sup>st</sup> and information shared with Crystal and Vickie for advertising purposes.

All board members are to provide a list of any VIP's to Crystal and she will ensure they receive an invitation. (need by May 1<sup>st</sup>). Registrations will be handled through ACPA.

Jerry mentioned having the events advertised on respective cable stations and Vickie stated that she would begin to produce this advertisement.

If we have information/materials/give-a-ways to be placed in the goodie bags, have all items to Crystal by May 1<sup>st</sup>. Crystal's office will handle stuffing all bags for both venues.

#### EAST SIDE

June 11, 2011 8 am to 1:30  
Word of Grace Church  
655 E. University Drive  
Mesa, AZ

Approval for \$600 for food sponsorship at previous meeting  
MJ and Ann assist with registration table  
Stewart assist with lunch set up and take down

Vickie asked everyone to help provide power point equipment/presentation equipment  
Crystal and the MCCAIO will provide tables, chairs, press releases, print brochures  
MCCAIO will provide bags and will provide man power to stuff bags once receive materials (deadline May 1<sup>st</sup>)  
Crystal will put together an advertisement with all partnering agencies/organizations/logs and will create an A frame sign and VIP invites for the luncheon only.

Tim and Vickie will work on vendors. Discussion: about how much to request as a donation for vendor participation. Vendors will also have the opportunity to place literature or give-aways in the bags. We will request one door prize/drawing prize from each vendor and ACPA Membership.

#### Old Business/New Business

Remember to update the data sheets for presenters/locations/loss prevention associations and Chamber of commerce etc.

Any board member needing a (black) ACPA shirt may purchase one of their liking and give it to Kim or Vickie and they will have it embroidered with the ACPA LOGO. ACPA will reimburse up to \$35.00 per shirt . Please have shirts purchased ASAP in hopes they will be available to wear for our next meeting. Once you have purchased the shirt, get the receipt to Vickie for immediate reimbursement. You MUST have a receipt to be reimbursed.

Patty submitted article to Karen for March bulletin.

Angela motioned to adjourn at 1:30pm. Doreen seconded and all were in favor.

Calendar/locations of upcoming ACPA board meetings:

Viad in Phoenix 1850 N. Central Ave. Meet in cafeteria on the 2<sup>nd</sup> floor at 10am.

Tuesday, April 26, 12:30pm at Red Robin in Tempe Marketplace

Newsletter schedule- article to be completed prior to the first of each month

April – Doug

May- Vickie

June- Mary Jo

July- Ann

August- Kim

September- Antonia

October- Stewart

November- Angela and Doreen

December- Deb