

ACPA Meeting Minutes

April 26, 2011 – Tom Hontz Training Facility-

Board members present:

Vickie Owen- President
Angela Freeman- Secretary
Doug Lynch- Director of Training
Doreen Anderson- Member at Large
Mary Jo Kuzmick- Member at Large
Kim Kelly- Member at Large
Stewart Adams- Member at Large
Patty Gallagher- Member at Large
Debra Boehlke – Member at Large
Tim Cornelius- Member at Large
Jerry Quarles- Member at Large
Crystal Reidy- Member at Large
Chi Guillermo- Member at Large
Brian Kornegay- Past President

Board members not present:

Karen Hubbard- Treasurer/Webmaster
Scott Reed- Past President
Kory Sneed- Vice President
Antonia Fabian- Member at Large
Ann Armstrong- Member at Large

Financial report

Checking: \$12,769.23 Savings: \$11,457.38 Pay Pal: \$338.98 Total: \$24,565.59

Approved minutes from last meeting

Motion to approve: Angela
Seconded: Doug
Motion carried: Unanimously

Upcoming Events/Meetings:

Remember to send Crystal all VIP information for the upcoming Expo/Forum.

WEST SIDE

May 21st, 2011 8:00 – 1:30

CENTRAL CHRISTIAN - GLENDALE

8600 West Glendale Avenue

Glendale, Arizona

Lunch Sandwiches purchased by Streets of NY

7 presenter rooms:

Room 137 – Babies and Mom’s if needed

Room 143 age 6-12 - Reading, guests, activities – Visit from McGruff? (Doug will handle McGruff) Jerry’s presentation?

Room 145 age 12-17 Not my Kid teen discussion, Computer safety & Cyberbullying- AG’s,

Room 147 – Presenter: 8:30 Not My Kid Drugs/9:30 Not My Kid Drugs/10:30 Auto Theft (will remove Auto Theft presentation from the line up to allow for another presentation- presenter already notified of cancellation)

Room 147 – Presenter 8:30 Scam/9:30 Scams/10:30

Room 138 – Presenter 8:30 Neighborhood Watch/9:30 Neighborhood Watch & Social Media/10:30 Personal Safety (Doug will bring and set up his own equipment)

Room 140 – Presenter – 8:30 ID Theft/9:30 ID Theft/10:30

Room 112 – Presenter – 8:30 Distracted Driving/9:30 Distracted Driving/10:30

Assembly Area- Vendor’s 8:30 -

Set-up the day prior at 10 a.m. – also attempt to get your donated food item there then too!

Table Cloths???

Power Point Equipment (Office Products 7)

“Not my Kid” - Parent’s Presentation/Drug Prevention and distribution of Drug Testing Kits

Angela and Doreen will asst. the shred truck. (now confirmed)

Chi will assist with registration table, lunch set-up, lunch service and take down (Kelly from Glendale will assist Chi)

I will be floating as class monitor’s, assisting with emergencies, setting up lunch and directing.

Shred Fundraiser - \$938.00 is what you need to try to beat!!! Promote to everyone on the WEST SIDE!!!

Coleen with EZ Shred (give 10% profits to drivers/Coleen’s folks (10% on initial donations from the day, NOT to include MidFirst Coin Van’s assistance)

Midfirst Coin Van will double our money!! (Will also need runner’s for obtaining coins to add to the van – up to \$1,000)!! (Angela and Doreen will handle this) Vickie will bring a large glass fish bowl for participant’s to “drop their coin donations” into.

EAST SIDE

June 11th, 2011 8:00 – 1:30

WORD OF GRACE – MESA

655 E. University Drive
Mesa, Arizona



East side agencies only!! Need to meet at the facility to review rooms/set up on Wednesday, May 18th. Time 10:00am.

Lunch sandwiches purchased from NEDS

MJ and Ann will asst. with Registration Table

Stewart will Asst. with lunch and set-up and take down

Crystal and the MCCA0 will provide tables, table covers, chairs, printed brochure

Crystal will put together an advertisement with all partnering agencies/organizations/logs and will create A frame signage and VIP invites for the luncheon only.

ACPA members should be obtaining their donated items as per the list:

Item	Assigned to
Sandwiches/Paper Products/Utensils, etc. will all be supplies by ACPA, Inc.	
WEST SIDE: 12 cases Water	Deb Boehlke
5 Cases Soda	Doug Lynch
12 Doz Cookies	Chi Guillermo
12 dozen cookies	Brian Kornegay
15 bags chips & Baked Beans	Vickie Owen
15 lbs Potato Salad	Doreen Anderson
15 lbs Potato Salad	Angela Freeman
25 dozen donuts	Crystal Reidy
10 gallons Milk	Antonia Bennet
EAST SIDE: 12 cases Water	Vickie Owen
5 Cases Soda	Jerry Quarles
12 Doz Cookies	Karen Hubbard
12 dozen cookies	Kory Sneed
15 bags chips & Baked Beans	MaryJo Kuzmick
15 lbs Potato Salad	Patty Gallagher

15 lbs Potato Salad	Kim Kelly
25 dozen donuts	Crystal Reidy
10 gallons Milk	Stuart Adams

Tim is still working on securing vendors and ensuring we receive the \$50.00 donation. Thus far there are 5 “for profit” and 2 “non profit” vendors confirmed. All have paid for ACPA membership as well.

Upcoming Training(s):

BUSINESS SAFETY – @ Cabela’s (seats 70 classroom style)

Tuesday, June 28th beginning at 9 a.m.

Appropriate classes for law enforcement and businesses

Fax Net 1

Check Program MCAO

Robbery Flip Chart/Business Security

Counterfeiting

Workplace violence: Doug will work on securing speaker

We will all need to reach out to our respective Chamber’s of Commerce to advertise training.

INTELLECTUAL PROPERTY & ANTI-COUNTERFEITING TRAINING

Tucson location – September 19th or 20th

Flagstaff – following day

Presenter already confirmed. Doug is working on a location.

Old Business/New Business

Minutes – Who is reading them?? “Secret sentence” for prize. Karen & Crystal!!! Good job!

Police Spots info/video. – should have reviewed

NPC National Instructor Certification May 2nd-5th

Fundraisers: Good Search/Cell Phone donations/Shred event

Insurance

Shirt Orders/Photos**Vickie needs photos of all board members for webpage. Please take a picture of yourself in a black t shirt if you are not already posted on the site.

MOTION:

Doug motioned to donate \$500.00 to FaxNet1.

MJ seconded.

Carried unanimously.

Calendar/locations of upcoming ACPA board meetings:

East Side: meet at City of Grace Church 10 a.m. May 18th. West side meet at Central Christian 10 a.m. Friday May 20th.

June 28th training = ACPA meeting.

July = NO meeting,

August = regular scheduled meeting Tues., Aug. 16th at Viad Phoenix (1850 N Central Ave). We will meet in the Cafeteria on the 2nd floor at 10 a.m. **Viad in Phoenix 1850 N. Central Ave. Meet in cafeteria on the 2nd floor at 10am.**

Newsletter schedule- article to be completed prior to the first of each month

May-Vickie

June- Mary Jo

July - Ann

November- Angela and Doreen

August- Kim

September- Antonia

October- Stewart

December- Deb

Adjournment

Doreen motion to adjourn at 1:15pm.

Doug seconded.

Carried unanimously.