

Board ACPA Meeting

Tuesday, June 21, 2011

Roll Call

Board members present:

Vickie Owen- President
Angela Freeman- Secretary
Doug Lynch- Director of Training
Karen Hubbard- Treasurer/Webmaster
Mary Jo Kuzmick- Member at Large
Kim Kelly- Member at Large
Ann Armstrong- Member at Large
Patty Gallagher- Member at Large
Debra Boehlke – Member at Large
Tim Cornelius- Member at Large
Jerry Quarles- Member at Large
Chi Guillermo- Member at Large

Board not present:

Brian Kornegay- Past President
Scott Reed- Past President
Kory Sneed- Vice President
Doreen Anderson- Member at Large
Stewart Adams- Member at Large
Crystal Reidy-Member at Large

Financial Report

Checking: \$ 9,904.69 Savings: 11,456.34 PayPal \$ Total: \$21,363.03

Vickie signed us up as an organization for Sam's Club, Costco and Office Max; we are set up as Tax Exempt. If we use it for personal use, then we must specify that we need to be taxed for personal use.

Motions that were approved between meetings

Crime Free Training for Angela and Doreen- not to exceed \$2027.00
Flowers for Crystal- not to exceed \$45.00

Approved Minutes from last meeting

**motion to approve...Deb
Seconded by Tim
Carries unanimously

Upcoming Events/Meetings:

**Vickie discussed reviews from venues.

Discussion on length of classes, one class with rotating speakers, adding extra classes, extending it for full day seminar etc.; Key note speaker in the beginning of class, earlier in the year; better advertising?? Advertise in retirement community ads and newspapers; different location that is public space not religious affiliated; One large event centrally located instead of two smaller sites; Phoenix Convention Center; If we don't do it at a church it may be best to use a city facility for cost and access; Phoenix Carpenter's Union is a possibility; Tim suggested vendors help with advertising...using social media for advertising

Dates for 2012 Safety Forum and Expo events:

East side date February 24 2012

West side date March 1st 2012

Doug will create a time line for list of things to do-when

Capturing information through registration and electronically confirming with attendees that their registration was received are two things we want to ensure happen next year.

Tablecloths.....MCAO rented them....issue with snags in returned table cloths.

Tim is taking charge of this issue....

WEST SIDE

May 21st, 2011 8:00 – 1:30

CENTRAL CHRISTIAN - GLENDALE

8600 West Glendale Avenue

Glendale, Arizona

Recap of West Side Event – 5 presenters

Estimated Spending: \$579.94 for food and necessary misc. items for event

Shred fundraiser: with doubling approx. \$541.76 (included money from the cash can from previous shred)

Recap of East Side Event – 6 presenter rooms/2 kids/1 baby area

EAST SIDE

June 11th, 2011 8:00 – 1:30

WORD OF GRACE - MESA

655 E. University Drive

Mesa, Arizona

Estimated spending: \$366.28

Shred fund raiser: \$286

Plus paid \$250 (1/2 price) from USA On-Watch collection

Upcoming Trainings:

BUSINESS SAFETY – Tues. Nov. 1st @ Cabela's (seats 70 classroom style)

cannot begin until 9am when store doors open and must be done at 4pm to have clean up finished by 430pm

Focus on getting businesses here in attendance....

Appropriate classes for law enforcement and businesses

*confirmed Fax Net 1

*confirmed Check Program MCAO

* confirmed Robbery Flip Chart/Business Security

Counterfeiting

ORCA- Organized Retail Crime Association- Kory thought good group to bring in

Jerry- contact at FBI for counter terrorism- for presenter

Advertise through corporate loss prevention...chambers of commerce...better business bureau...Arizona small business association....local first Arizona...maybe partner with BBB to host this class...

Deb will give BBB contact info to Vickie...

Tim will contact AZ small business association.....

Deb thought of advertising in the Corporation Commission newsletter?

INTELLECTUAL PROPERTY & ANTI-COUNTERFEITING TRAINING

(Heard about this training from another NCPC member)

**presenter wants to use these dates....we now need to come up with a location...it will cost nothing for ACPA to host this....shoot for locations that hold 100 people....we must find a free location otherwise ACPA will have to cover cost....

Kim will contact the Chief of NAU to see about using their facility

Tucson location – September 19th or 20th

Flagstaff – following day

Foreclosed homes and CPTED training**

Now have a date. November 15th and 16th....2 day training in Mesa, at the Red Mountain Substation.

President Obama started his foreclosed homes campaign in Mesa! So this is a great place to host it.

NCPC now charging \$300 per person instead of \$400.00.....NO fee charged to ACPA if we cancel 30 days prior to training IF we don't have 30 persons registered.

Vickie, Kory and Doug discussed (prior to this meeting) ACPA subsidizing \$45.00 per ACPA member to attend this class. Will cost ACPA \$1200.00 if 20 ACPA members attended (\$45.00 per person toward \$300.00 cost)

ACPA would receive 3 free slots once there are 30 paid attendees...

Information already on ACPA website....

Market this toward Code Compliance, neighborhood services, housing, anybody that deals with foreclosed homes ...any stakeholder.....politicians....building/safety....

Old Business/New Business

Deb Won \$25.00 GC to Restaurants.com for finding last month's secret sentence.

Trainings: Requests

Open discussion....

Vickie thinks all requests should be on a case by case basis instead of creating guidelines.

Doug agrees with case by case basis. Should we come up with a lowest number of how much money we want to have in our accounts? Should we establish a balance we want to keep considering operating expenses?

Kim- if we set something in stone, then we have to abide by it. Rather keep it case by case.

Deb thinks it should be case by case....if everybody is in agreement look at how many can go and how can ACPA subsidize it

MJ- appreciates the opportunity for ACPA to assist with professional development

Karen looks at monetary standpoint....how will we get back what we are spending in training with membership being lower. Vickie looks at membership over past 12 years...not just this year....

Jerry and Patty are interested in attending CLEAR “coalition of Law Enforcement and Retail training”

Jerry provided information on classes, dates, times etc. – great opportunity to bring in this organization for ACPA retail trainings

Oct 4, 5 and 6th in Reno, Nevada

Want to fly out day before and leave morning of last day of classes.

\$250.00 per person conference fees.

\$90.00 per night for hotel.- would need two hotel rooms

Driving is about 13 hours...not really an option

Total of \$540.00 per person... flights \$360.00 round trip for both of them,

\$1796.00 total for both of them not including taxes....

Vickie asked Jerry to check on reduced registration for ACPA because we are non profit

****MJ motioned** to spend no more than \$2200.00 for Jerry and Patty to attend this training.

Kim seconded.

Carried unanimously.

Doug* Law Enforcement (sworn or non sworn) FREE Training*****Surprise PD will be hosting a multi jurisdictional counter drug interdiction class in September on the 26, 27 and 28th.

Doug provided information on Tactical Communications (Verbal Judo) Instructor August 1-5th in Tennessee.

***Angela motion** to spend up to \$1659.00 for Doug to attend this conference.

Deb seconded motion.

Motion carried unanimously.

per diem, car rental and any other expenses will be paid by Doug*

Vickie would like to attend the Southern States conference in October 17th through 21st in Coco Beach, Florida
Registration fee of \$330 is waived for up to 2 people to attend the conference.

Vickie will email further details to the Board for review. If anyone is interested in attending with Vickie we may respond in email.

Jerry found another training by Department of Justice on Children’s Justice and Safety held in Washington DC in October.

Police Spots info/video. – should have reviewed

Vickie work on a brochure in conjunction with video...thinks ACPA could do our own video cheaper.

Fundraisers: Good Search/Cell Phone donations/Shred event/RFID

Insurance

Shirt Orders/Photos

Calendar/locations of upcoming ACPA meetings: No meeting in July –
NEXT: Meetings Tuesdays, August 16th and September 20th

Newsletter Scheduled to write article prior to the 1st of that month:
July: Ann August: Kim September: Vickie October: Stewart November: Angela
December: Deb

Adjournment at 1:30pm